

## March 5, 2024 PAWS Meeting Minutes

### □ Update from Ms. Lorenzen:

- Green clothing bin outside of Windsor brings in a set amount of money per pound of items received in it. The total amount that Windsor receives between \$100-\$200 per month.
- This revenue for the school is kept in an unspecified donation fund.
- It is used to supplement different things. This includes the Read Across America books for every student.
- The bin location is going to be adjusted slightly in the future.

### PAWS UPDATES

- 1) Thanked everyone that donated to teacher snacks for conferences. This helped to make it an enjoyable success. Received positive feedback and can add it in as a meal option in the future.
- 2) Reminder that Windsor night at Chipolte is tomorrow night 3/06/24 from 4-8 PM

### 3) Gave a Fun Night Report:

- No Cost to families to attend Fun Night. We will give the option for anyone to make a Free Will Donation at the door.
- Children will be given a bag Windsor students a bag and a ticket for a free popcorn.
- In addition, there is a free meal provided by the church everyone.
- We are looking into having a second animal room. Looking at using wrist bands to ensure all kids get an opportunity to visit the animals.
- Fundraising for the night will be the silent auction, grab and go, and teacher experiences.
- There will be a pet drive in the week leading up to Fun Night.
- To date, PAWS has 86 total donations from businesses for the auction.
- It was requested to do a ticket auction for the teacher experiences so that people are not bidding against each other.
- Anyone has any business ideas for the silent auction, please feel free to contact PAWS to see if we have contacted that business or can give you the letter for a new business contact.

### 4) February Financial report

#### Expenses: Total Out \$1,151.35

- Spring Conferences: \$124.81
- Nurse Stipend: \$41.20
- 3rd Grade pizza: \$64.44
- 5th Grade Outing: \$60.00
- Scholastic Book Fair Payment: \$647.69
- Library Books: \$63.21
- Petty cash: \$150.00

#### Income: Total \$ 857.08

- Beautification Committee: \$795.83 (set aside)
- Scholastic Book Fair: \$875.08

### **Current Accounts holdings:**

- Current Year \$
- Fundraising \$12,471.56
- Reserve \$1,248.00 (current cap \$13,000)

### **Unspent funds at the end of the school year are broken down into accounts:**

- 50% to be applied to following year budget account
- 25% to the reserves
- 25% to one time requests for administration

### **5) Upcoming elections:**

- Elections will be held at the General meeting in May. May 14th would be the date of that meeting.
  - Nominations for positions are due March 31. Open positions are 2 year positions for Treasurer and Vice President and 1 year term for Secretary/Media Specialist
  - Submit candidate name or submit your own name through Google form
  - Google Form will be published on the Windsor Website and in the PAWS Newsletter
  - Asked how much time PAWS Board Members time is spent on PAWS? Discussed how each person takes a lead for a fundraiser and that is when you spend more time. Discussed how the amount of time needed to spend on PAWS and not having that time is making people shy away from taking a board position.
  - Friends of the Team was suggested. Friends of the Team would give people an opportunity to be able to assist with PAWS related events but not take an official Board Position.
  - Suggested using Sign up Genius as a link for volunteering at events or getting out what PAWS needs done.
- 6) Shelley Skuster presented information about transitioning Windsor apparel vendor to Raygun. The plan is for items to be offered year-round. In the upcoming weeks Shelley will provide drafts of shirt ideas and nail down details related to pricing and communication.
- 7) Most common questions regarding PAWS Bylaws were answered in an attached slide show.
- We appreciate all of the responses to the bylaws.
  - Special Meeting to address all questions on **Wednesday, March 20th 6-7pm** in the Windsor Elem. library
- 8) Staff member R.Z. thanked PAWS for their recent support in her third grade classroom.